

Rochester Joint Schools Construction Board

Organizational Meeting Minutes

July 1, 2019

5:30 PM

Present

Board Chair Allen Williams, Vice Chair Michael Schmidt, Norman Jones, Rosiland Brooks-Harris, Tom Richards, Everton Sewell, ICO Brian Sanvidge; Savin Program Director Pépin Accilien, Savin Deputy Director Roland Coleman; General Counsel Edward Hourihan and Attorney Melissa Mahler.

Chairman Williams convened the meeting at 5:19 pm.

Election of Officers

Motion by Vice Chair Schmidt to nominate Officers for Fiscal Year 2019-20

Second by Board Member Brooks-Harris

Approved 6-0 with Member Cruz away

- **Chair** – Norman Jones
- **Vice Chair** - Michael Schmidt
- **Treasurer** - Rosiland Brooks-Harris

Appointments

Motion by Board Member Richards

Second by Board Member Jones

Approved 6-0

- **Procurement Officer** - Allen Williams (with support from Program Director Pépin Accilien)
- **Board Clerk** – Kimberly Mitchell
- **Records Access Officer** – Kimberly Mitchell

Committee Assignments

Motion by Vice Chair Schmidt

Second by Board Member Brooks-Harris

Approved 6-0 with Member Cruz away

- **MWBE & Services Procurement Committee** – Committee of the Whole
- **Finance Committee** - Committee of the Whole

Other

Allen Williams stated that each Member must sign the Code of Ethics Policy and the Confidentiality Agreement annually. Board Members were asked to please fill out the forms, sign, and return them to Kimberly Mitchell.

Adjournment

Approved at 5:33 pm.

Motion by Board Member Sewell

Second by Vice Chair Schmidt

Approved 6-0 with Member Cruz away